



UNIFIED FIRE AUTHORITY  
GRAMA-Records Access Form

Compliance/Records  
3380 South 900 West  
Salt Lake City, Utah 84119  
(801)743-7285 or (801)743-7210 FAX (801)743-5398

Request Date:

Requester's Name:

Daytime Telephone Number:

Company:

Mailing Address:

City:

State:

Zip:

**It may take up to ten working days to fulfill your request.  
You will be notified when the records are available for pick-up.**

Description of records sought (record must be described with reasonable specificity):

Address of Incident:  
(if applicable)

Date of Incident:

Time:

UFA Case No.  
(if applicable)

If representing an insurance company, please answer the following:

Insurance Company:

Claim No:

Policy No:

I would like to:

View or inspect the record only

I would like to receive copies of the record. I understand that Unified Fire Authority charges a fee for copies of records as permitted by UCA 63G-2-203. I understand copies of the records will be provided subject to fees being paid. I authorize costs of up to \$\_\_\_\_\_. If costs are greater than the amount I specified, I understand the office will contact me to get my authorization before processing the request.

Receive a copy of the records and request a fee waiver. According to Utah code 63G-2-203;

Releasing the record primarily benefits the public

I am the subject or authorized representative of the records

My legal rights are directly implicated by the information of the records because \_\_\_\_\_, and I am impecunious

Receive an expedited response (5 days) because releasing the record benefits the public; I request the information for a story or report for publication or broadcast to the general public

To Submit Form: Email: [Records@unifiedfire.org](mailto:Records@unifiedfire.org)

Mail: 3380 S 900 W., SLC, UT, 84119 Attn: Records

*This form is **not** to be used for the request of medical records; please use the Patient Authorization to Access Form*